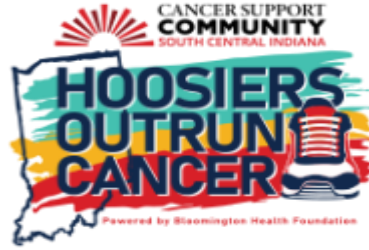
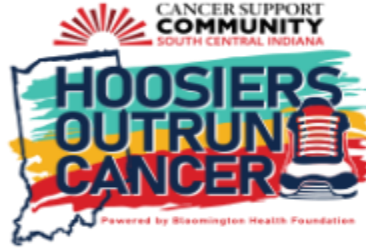


# 2024 HOC Volunteer Duties



Volunteer Coordinator	Contact Information	Coordinator Task Assignment
Kate Kamel	513-659-2511	Volunteer Coordinator
Crystal Taylor-Baker	812-360-8555	Packet Pick Up Prep Packet Pick Up Registration Set Up Greeting Crew
Shawn Williams	812-272-2430	Intersection Support Intersection Protection Parking Operations Directional Help
John Summerlot	812-219-5903	Emergency Management
Stephanie Shelton	574-606-7687	Sponsor's Row Medal Volunteers
Annie Cornett	812-361-5229	Event Photographer Finish Line Photographer
Brad Hugunin	816-830-1667	Refreshments Stand Set Up 1M, 2M, Finish Line Water Stations
Nikki Mazelin	317-332-8916	Survivors Parade
Chet Klene	317-696-0196	End of Event Cleanup

# 2024 HOC Volunteer Duties



**Duty:** Packet Pickup Prep

**Date:** 10/01/2024

**Time slots:** 10:00am—1:00pm; 1:00pm—4:00 pm

**Volunteer spots:** 8-10 each

**Coordinator:** Crystal Taylor Baker

**Location:** Cancer Support Community: 1719 W. 3rd St. Bloomington, IN 47404

**Duty:** Team Packet Pickup Final Prep

**Date:** 10/02/2024

**Time slots:** 10:00am—11:00 am

**Volunteer spots:** 5

**Coordinator:** Crystal Taylor Baker

**Location:** Cancer Support Community: 1719 W. 3rd St. Bloomington, IN 47404

**Detail:** Volunteers will set up the tables, organize the team boxes, and prep additional bibs for anyone

**Duty:** Team Packet Pickup

**Date:** 10/02/2024

**Time slots:** 11:00am—1:00 pm; 1:00 pm—3:00 pm; 3:00 pm—6:00 pm

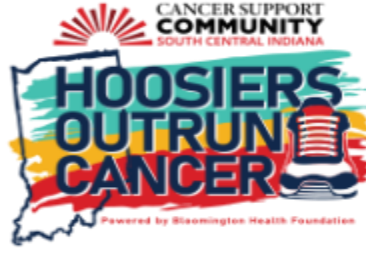
**Volunteer spots:** 8 per time slot

**Coordinator:** Crystal Taylor Baker

**Location:** Cancer Support Community: 1719 W. 3rd St. Bloomington, IN 47404

**Detail:** Volunteers will interact with teams as they pick up their packets, pull team packets, fold additional shirts as needed, assign bibs as needed for individuals or teams that didn't pre-indicate pick up.

# 2024 HOC Volunteer Duties



**Duty:** Registration Setup (Day before race)

**Date:** 10/04/2024

**Time slots:** 8:00am—10:00 am

**Volunteer spots:** 8

**Coordinator:** Crystal Taylor Baker

**Location:** Simon Skjodt Assembly Hall South Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will set up tables, get materials unloaded and set up.

**Duty:** Packet Pickup (Day before race)

**Date:** 10/04/2024

**Time slots:** 10:30am—1:30pm; 1:00pm—4:00pm; 3:30pm—6:30pm

**Volunteer spots:** 8 per shift

**Coordinator:** Crystal Taylor Baker

**Location:** Simon Skjodt Assembly Hall South Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will use the Raceday Checkin app to assign bib numbers, assist new registrants in completing their registration, pull shirts and pins, etc.

**Duty:** Registration Setup (Race day)

**Date:** 10/05/2024

**Time slots:** 6:00am—10:30 am

**Volunteer spots:** 8

**Coordinator:** Crystal Taylor Baker

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will set up tables, get materials unloaded and set up.

**Duty:** Packet Pickup (Race day)

**Date:** 10/05/2024

**Time slots:** 7:00am—10:00am

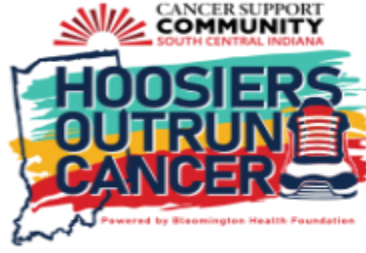
**Volunteer spots:** 8-12

**Coordinator:** Crystal Taylor Baker

**Location:** Simon Skjodt Assembly North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will use the Raceday Checkin app to assign bib numbers, assist new registrants in completing their registration, pull shirts and pins, etc.

# 2024 HOC Volunteer Duties



**Duty:** Sponsor's Row Set-up + Intersection Support

**Date:** 10/05/2024

**Time slots:** 6:30am—11:00am

**Volunteer spots:** 8-12

**Coordinator:** Shawn Williams

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will move tables, tape off tent areas, set up trash cans, and make sponsor's row area presentable for teams when they arrive and set up. If possible this crew can also assist teams in setting up their location.

**Duty:** Event Photographer

**Date:** 10/05/2024

**Time slots:** 8:00am—11:30 am

**Volunteer spots:** 2

**Coordinator:** Annie Cornett

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** No professional experience required! Responsible for capturing photos throughout the entire event period. Capture candid photos of sponsors row, registration area, shirts, start/finish, throughout the racecourse, etc.

Photos would need to be uploaded to our Run Sign Up race website as soon as possible after the race

**Duty:** Finish Line Photographer

**Date:** 9/15/2024

**Time slots:** 9:30am—11:30 am

**Volunteer spots:** 1

**Coordinator:** Annie Cornett

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Stationed at the finish line to capture runners as they are crossing the finish line.

Photos would need to be uploaded to our Run Sign Up race website as soon as possible after the race.

**Duty:** Greeting Crew

**Date:** 10/05/2024

**Time slots:** 7:00am—12:00pm

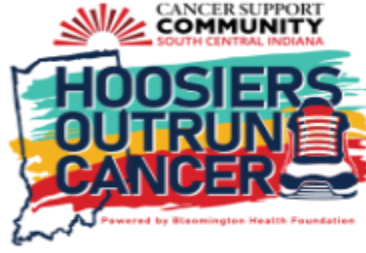
**Volunteer spots:** 3

**Coordinator:** Stephanie Shelton

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will greet and interact with people as they arrive. Point them in the right direction, answer directional questions, course questions, program timing questions, etc.

# 2024 HOC Volunteer Duties



**Duty:** Survivor Parade Volunteers

**Date:** 10/02/2024

**Time slots:** 8:45am—10:00am

**Volunteer spots:** 6-8

**Coordinator:** Nikki Mazelin

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:**

- Volunteers will meet at the stage in the North parking lot of Assembly Hall. Volunteers will usher cancer survivors wearing red shirts over to the parade start area. Will assist with holding signs for the parade, and releasing celebratory colorful smoke bombs at the start of the parade.
- Parade begins at approximately 9:30am

**Duty:** Medal Volunteers

**Date:** 10/05/2024

**Time slots:** 8:00am—12:00pm

**Volunteer spots:** 8-10

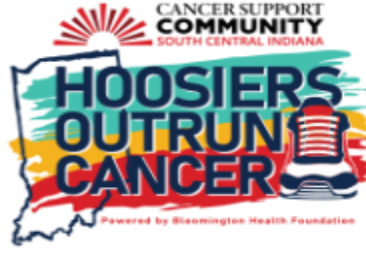
**Coordinator:** Stephanie Shelton

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:**

- Medal volunteers arrive at Assembly Hall North Entrance to unpack and move medals to the tent near the finish line. Race begins at 10:00am, all medals must be set up near the finish line by race start.
- After the race begins, volunteers hand out medals to all participants after they cross the finish line.

# 2024 HOC Volunteer Duties



**Duty:** Refreshment stands set up

**Date:** 10/05/2024

**Time slots:** 6:30am—9:00am

**Volunteer spots:** 5-7

**Coordinator:** Brad Hugunin

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Set up the finish line, 1M, and 2M refreshment areas

**Duty:** 1M water station (Bloomington Sunrise Rotary)

**Date:** 10/05/2024

**Time slots:** 8:30am—12:00pm

**Volunteer spots:** 10-15

**Coordinator:** Brad Hugunin

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** N. Fess Ave at the first entrance into the football parking field

Volunteers will set up water station and distribute water during the race. Cheer people on during race, and tear down water station at conclusion.

**Duty:** 2M water station (BHSS NHS)

**Date:** 9/16/2023

**Time slots:** 8:30am—12:00pm

**Volunteer spots:** 10-15

**Coordinator:** Brad Hugunin

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Eagleson Ave. north of tennis courts after runners turn off of Law Ln. onto Eagleson

Volunteers will set up water station and distribute water during the race. Cheer people on during race, and tear down water station at conclusion.

**Duty:** Finish Line water station

**Date:** 10/05/2024

**Time slots:** 8:30am—12:00pm

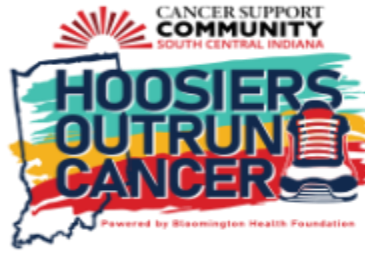
**Volunteer spots:** 8-10

**Coordinator:** Brad Hugunin

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Volunteers will set up water station and distribute water during the race. Cheer people on during race, and tear down water station at conclusion.

# 2024 HOC Volunteer Duties



**Duty:** Parking Operations

**Date:** 10/05/2024

**Time slots:** 6:00am—10:30pm

**Volunteer spots:** 20

**Coordinator:** Shawn Williams

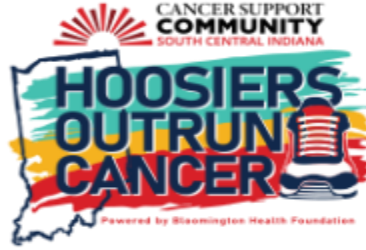
**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** From Gate 11 utilizing the Orange and then Purple lots

- Parking cars from open until races begin
- 9:50am: Need to have a couple of people set up cones for 1M race. Note: all remaining people showing up should be parking in the purple lot.
- 10:00am: 1M starts. After last participants pass the turn at David Baker to go West for the 1M race, we need to reposition the cones to direct people East on David Baker for the 5k race. The 5k will start at approximately 10:40am.
- After all of the 5k participants pass the turn onto David Baker, the cones at this turn can be picked up. Pick up all remaining cones and signs.



# 2024 HOC Volunteer Duties



**Position:** Intersection Protection and Directional Help

**Date:** 10/05/2024

**Time slots:** 9:30am—11:30am

**Volunteer spots:** 10

**Coordinator:** Kate Kamel

**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Location to be assigned

Volunteers will be assigned to either a turn in the road or driveway to watch for traffic to keep runners safe

**Position:** End of Event Cleanup

**Date:** 10/05/2024

**Time slots:** 10:15—12:00pm

**Volunteer spots:** 4-6

**Coordinator:** Stephanie Shelton

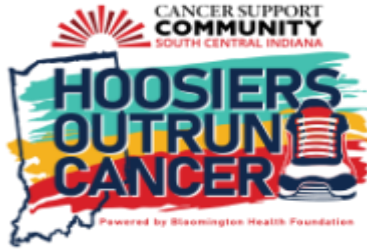
**Location:** Simon Skjodt Assembly Hall North Entrance: 1001 E. 17th St. Bloomington, IN 47404

**Detail:** Will meet at the start/finish line area

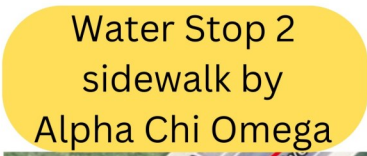
This position will do the clean up activities for the course. Fold and stack tables/chairs. Pick up signage, boxes, etc., and pack in trucks.



# 2024 HOC Volunteer Duties



Hoosiers Outrun Cancer Map



- A Parking lot near start/finish
- B David Baker Ave, northeast of stadium
- C David Baker Ave, northwest of stadium
- D Southwest corner of stadium
- E Southwest corner of stadium- 5k & 1 Mile split
- F Fess & parking lot between 12th & 13th
- G Fess & 12th
- H Fess & alley between 11th & 12th
- I Fess & 11th St
- J 11th & gravel side street between Fess & Park
- K 11th & Park
- L 11th & gravel side street between Park & Woodlawn
- M Law & Foster
- N Eagleson & Lingelbach